Washington Office of Superintendent of
PUBLIC INSTRUCTION

CTE Four Year Planning Requirement Template
(formerly "District Wide Plan")

District Goal: The mission of the **Manson School District** is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens. (Quality Criteria indicators are referenced on the Career & Technical Education Evaluation Form.)

Quality Criteria	2023-2024	2024-2025	2025-2026	2026-2027
Educator Licensing WAC 181-77-014 **(Criteria 1)**	All teachers will have current teaching certificate and CTE endorsement for appropriate area. All teachers will have CPR and First Aid card.	All teachers will have current teaching certificate and CTE endorsement for appropriate area. All teachers will have CPR and First Aid card.	All teachers will have current teaching certificate and CTE endorsement for appropriate area. All teachers will have CPR and First Aid card.	All teachers will have current teaching certificate and CTE endorsement for appropriate area. All teachers will have CPR and First Aid card.
Curriculum, Instruction, and Evaluation RCW 28A.700.010 **(Criteria 2)**	Implement Viticulture, Early Childhood Education, Early Childhood Education & Careers, Cybersecurity 1 & 2. Review CLNA, industry standards and skills gap and see what classes can be added or removed.	Write frameworks for Certified Nurses Aid class. Review CLNA, industry standards and skill gaps and see what classes can be added or removed.	Implement Certified Nurses Aid class. Review CLNA, industry standards and skill gaps and see what classes can be added or removed.	Review CLNA, industry standards and skills gaps and see what classes can be added or removed.
Academic Integration RCW 28A.700.010(2)(a) **(Criteria 3)**	Add CompTIA Security + exam to Cybersecurity course. Add WA STARS Child Care Basics Certification to Early Childhood Education courses. Continue to review courses for rigor	Continue to review courses for rigor and relevance and make changes to classes to meet industry standards.	Add Certified Nurses Aid certification to course. Continue to review courses for rigor and relevance and make changes to classes to meet industry standards.	Continue to review courses for rigor and relevance and make changes to classes to meet industry standards.

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	and relevance and make changes to classes to meet industry standards.			
Student Access to Program RCW 28A.700.010 **(Criteria 4)**	Continue to bring in professionals for career presentations and consultations. Field Trips to businesses and colleges to learn about post-secondary training and careers. Mail informational course fliers home to parents/guardians.	Continue to bring in professionals for career presentations and consultations. Field Trips to businesses and colleges to learn about post-secondary training and careers. Mail informational course fliers home to parents/guardians.	Continue to bring in professionals for career presentations and consultations. Field Trips to businesses and colleges to learn about post-secondary training and careers. Mail informational course fliers home to parents/guardians.	Continue to bring in professionals for career presentations and consultations. Field Trips to businesses and colleges to learn about post-secondary training and careers. Mail informational course fliers home to parents/guardians.
Accountability RCW 28A.700.040(1)(c) **(Criteria 5)**	Review student certification data. Review subgroup data in courses, academic success, certifications and completers. Assess 21st Century Skills in CTE courses. Make changes as needed for accountability.	Review student certification data. Review subgroup data in courses, academic success, certifications and completers. Assess 21st Century Skills in CTE courses. Make changes as needed for accountability.	Review student certification data. Review subgroup data in courses, academic success, certifications and completers. Assess 21st Century Skills in CTE courses. Make changes as needed for accountability.	Review student certification data. Review subgroup data in courses, academic success, certifications and completers. Assess 21st Century Skills in CTE courses. Make changes as needed for accountability.
Safe Practices RCW 28A.700.010 **(Criteria 6)**	Review equipment and classroom for safety hazards. Update and replace equipment as needed.	Review equipment and classroom for safety hazards. Update and replace equipment as needed.	Review equipment and classroom for safety hazards. Update and replace equipment as needed.	Review equipment and classroom for safety hazards. Update and replace equipment as needed.

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Facilities RCW 28A.700.010 **(Criteria 7)**	Maintain and replace equipment and furniture as needed. Purchase viticulture equipment. Research CNA equipment needs. Research computer lab needs.	Maintain and replace equipment and furniture as needed. Purchase CNA equipment. Replace computers for computer lab.	Maintain and replace equipment and furniture as needed.	Maintain and replace equipment and furniture as needed.
Instructional Materials RCW 28A.700.010 **(Criteria 8)**	Review and update instructional materials and industry certifications as needed for all courses. Implement Viticulture, Cybersecurity and Early Childhood Education curriculum.	Review and update instructional materials and industry certifications as needed for all courses. Review curriculum for CNA course.	Review and update instructional materials and industry certifications as needed for all courses. Implement CNA course curriculum.	Review and update instructional materials and industry certifications as needed for all courses.
Leadership and Employability RCW 28A.700.010 **(Criteria 9)**	Continue to offer FFA, FBLA, and Robotics for student leadership. Continue to attend and compete at regional, state and national conferences. Continue Mock Interviews with community business members, Buzz on Biz with Lake Chelan Rotary and Internships with local businesses.	Continue to offer FFA, FBLA, and Robotics for student leadership. Continue to attend and compete at regional, state and national conferences. Continue Mock Interviews with community business members, Buzz on Biz with Lake Chelan Rotary and Internships with local businesses.	Continue to offer FFA, FBLA, and Robotics for student leadership. Continue to attend and compete at regional, state and national conferences. Continue Mock Interviews with community business members, Buzz on Biz with Lake Chelan Rotary and Internships with local businesses.	Continue to offer FFA, FBLA, and Robotics for student leadership. Continue to attend and compete at regional, state and national conferences. Continue Mock Interviews with community business members, Buzz on Biz with Lake Chelan Rotary and Internships with local businesses.

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Long Range Planning RCW 28A.700.010(2)(b) **(Criteria 10)**	Evaluate CTE programs annually. Review and update Goal Chart.	Evaluate CTE programs annually. Review and update Goal Chart.	Evaluate CTE programs annually. Review and update Goal Chart.	Evaluate CTE programs annually. Review and update Goal Chart.
Advisory Committee RCW 28A.700.020(1) **(Criteria 11)**	Meet three times per year. Evaluate all CTE programs. Recommend courses and pathways based on high demand/high wage.	Meet three times per year. Evaluate all CTE programs. Recommend courses and pathways based on high demand/high wage.	Meet three times per year. Evaluate all CTE programs. Recommend courses and pathways based on high demand/high wage.	Meet three times per year. Evaluate all CTE programs. Recommend courses and pathways based on high demand/high wage.
Program of Study RCW 28A.700.020(2)(a)(b) **(Criteria 12)**	Expand Program of Study in Computer Science with Cybersecurity course. Expand Program of Study in Education with Early Childhood Education courses. Add Industry Recognized Certification (IRC) to these Programs of Study.	Review all Programs of Study and add dual credit opportunities and industry recognized certifications as applicable.	Expand Program of Study in Health Sciences by adding Certified Nurses Aid course. Add industry recognized certification to this Program of Study.	Review all Programs of Study and add dual credit opportunities and industry recognized certifications as applicable.
Certification Work based Learning RCW 28A.700.060(2)(c)(d) **(Criteria 13A, 13B)**	Add WBL activities and internship opportunities to Cybersecurity, Viticulture and Early Childhood Education courses. Continue to update and revise WBL activities and internships for all courses.	Continue to update and revise WBL activities and internships for all courses.	Add WBL activities and internship opportunities to Certified Nurses Aid course. Continue to update and revise WBL activities and internships for all courses.	Continue to update and revise WBL activities and internships for all courses.

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Career Guidance RCW 28A.700.010(3) **(Criteria 14)**	Continue to provide career guidance to students in program areas including post-secondary and career information/presentations. Meet with students for career planning.	Continue to provide career guidance to students in program areas including post-secondary and career information/presentations. Meet with students for career planning.	Continue to provide career guidance to students in program areas including post-secondary and career presentations. Meet with students for career planning.	Continue to provide career guidance to students in program areas including post-secondary and career presentations. Meet with students for career planning.
Program Evaluation RCW 28A.700.020(1) **(Criteria 15)**	Work with Program Advisory Committees to evaluate each specific program. Program Approval: Family and Consumer Science	Work with Program Advisory Committees to evaluate each specific program. Program Approval: Business and Marketing	Work with Program Advisory Committees to evaluate each specific program. Program Approval: Agriculture	Work with Program Advisory Committees to evaluate each specific program. Program Approval: Skilled and Technical Sciences
Professional Development RCW 28A.700.005(4) **(Criteria 16)**	Attend WA-ACTE Summer Conference and regional and state CTE program development workshops.	Attend WA-ACTE Summer Conference and regional and state CTE program development workshops.	Attend WA-ACTE Summer Conference and regional and state CTE program development workshops.	Attend WA-ACTE Summer Conference and regional and state CTE program development workshops.

Advisory Chairperson: _____ Date: _____

CTE Director: _____ Date: _____

School Board Representative: _____ Date: _____